

Executive Partnership Board

Minutes 10 December 2012

Members in attendance:	
Nadiya Ashraf	Carers Partnership Board
David Bone	SUCO
Mary Buckman	Oxford Health NHS Foundation Trust
Fred Charman	Talkback - Learning Disability Partnership Board
Ian Cormack	Carers Partnership Board
Steve Goldensmith	Prevention Partnership Board
Ainsley Macdonnell	Learning Disability Partnership Board
Ryan Mellett	Older People's Partnership Board
Kurt Moxley	Mental Health Partnership Board
Sue Pigott	Talkback
Rachael Rothero	Buckinghamshire County Council
Bob Smith	South Bucks District Council and Chiltern District Council
Chris Stanners	Co-Chairman, OPPB
Tracey Underhill	Buckinghamshire Healthcare NHS Trust
Adam Willison	Assistive Technology Board
Others in attendance:	
Debi Game	SUCO
Helen Wailing	Democratic Services Officer



No	Item
1	<p data-bbox="288 309 724 349">Welcome and Apologies</p> <p data-bbox="288 443 1401 539">Apologies were received from Andrew Clark, Pat Milner, Stephanie Moffat, Chris Reid, Jean Rein and Jane Taptiklis.</p> <p data-bbox="288 633 1437 797">Bob Smith told members that he would now represent both South Bucks District Council and Chiltern District Council on the Board, and that Martin Holt would therefore not be attending anymore.</p>
2	<p data-bbox="288 920 1126 960">Minutes of meeting held on 17 September 2012</p> <p data-bbox="288 1048 1437 1144">The Minutes of the meeting held on 17 September 2012 were agreed and signed as a correct record.</p> <p data-bbox="288 1238 555 1279">Matters arising</p> <p data-bbox="288 1368 1453 1464">Page 2 – Item on user and carer involvement in contract management – Nadia Ashraf and Graeme Finch to come to the next meeting –</p> <p data-bbox="288 1496 483 1536">Action: NA</p> <p data-bbox="288 1626 1398 1722">Page 2 – Item on health checks to come to next meeting – Action: AMD</p> <p data-bbox="288 1816 1453 1856">Page 2 – Dignity in Care Update – this had been circulated (attached).</p> <p data-bbox="288 1946 1430 2042">Page 3 – Partnership Boards to receive item on ‘Better Healthcare in Bucks’ changes at their next meetings – Action: HW</p>

Page 4 – Item on Joint Strategic Needs Assessment (JSNA) and the recommendations in the Joint Health and Wellbeing Strategy to come to a future meeting – **Action: HW**

Rachael Rothero told members that the JSNA was currently being developed and that the document would be ready January / February 2013. Piers Simey would be invited to attend the meeting to talk about the needs in Buckinghamshire.

Some 'Policy into Practice' sessions were currently being run and members of the Executive Partnership Board and other Boards should be invited.

Page 5 – Partnership Boards to receive an item on Deprivation of Liberty Safeguards (DOLS) / Mental Capacity Act (MCA) at their next meetings – **Action: HW**

Page 5 – The Minutes now referred to members by name, as requested.

Page 5 – Buckinghamshire Healthcare Trust had been added to the Terms of Reference.

Page 5 – Group to be set up re: Legacy of Paralympics, including Andrew Clark, Tracey Underhill, Debi Game, Chris Reid, Fred Charman and Jean Rein as members. Links to be made with Chris Williams and with the County Council Corporate Equalities Group - **Action: RR**

Rachael Rothero said that the 2012 Group could be invited to attend a meeting of the Executive Partnership Board – **Action: HW**

Chris Reid had also written to District Councils asking them to submit their legacy plans.

Page 12 – Group to discuss response to changes in benefits – Steve

	<p>Goldensmith reported that there was a Corporate Group looking at the changes and that the members listed had been invited to attend this.</p> <p>Rachael Rothero reported that Chris Williams, Chief Executive, Buckinghamshire County Council, was planning to set up a task and finish group to help people through the changes.</p> <p>Ian Cormack said that a lot of incorrect information was being circulated.</p> <p>Steve Goldensmith said that the Prevention Partnership Board had echoed this concern, and had noted that frontline staff needed training.</p> <p>Rachael Rothero said that the changes could have an impact on the charging policy and on demand for services.</p> <p>Bob Smith said that the changes could lead to a 'knock-on' effect on homelessness.</p> <p>Mary Buckman said that there were also concerns about private tenancies, and how this would be managed. Service users who were not in contact with a care manager would struggle the most.</p>
<p>3</p>	<p>Partnership Board Updates</p> <p>Chris Stanners said that it was very helpful to have a report from each board.</p> <p>Members noted the Reports.</p>
<p>4</p>	<p>Update from SUCO</p> <p>David Bone and Debi Game reported as follows:</p> <ul style="list-style-type: none"> • David Bone had taken over as Interim Co-Chair from Ian Cormack and Alison Lewis. • SUCO (Service User and Carer Organisation) was applying for

charitable status. The plan for charity status had been presented to the SUCO Board on 28 November 2012.

- The charity commission had just changed its requirements for small organisations, and applications could now be made online.
- The SUCO website was now in place, and the problems with accessibility had been rectified.
- Interviews were being held for the Chair and Co-Chair on 20 December 2012, and there had been three applications.
- SUCO had written to 150 voluntary and community organisations (VCOs) to inform them about SUCO.

The Chairman said she was very keen for SUCO to have a really strong service user and carer membership, and asked how this was being built up. Debi Game said that in the last quarter she had been to all the partnership boards to discuss SUCO. Writing to VCOs was part of SUCO's drive to recruit service users and carers. 5-6 organisations had already come back and asked for presentations to be made to their support groups, and Debi Game had made 12 presentations. SUCO was also working to formalise the work of service users and carers. Three potential service user and carer representatives would be interviewed by the Co-Chairs, and another three would be ready soon.

Chris Stanners asked how SUCO would work with Local Healthwatch when it was set up.

Rachael Rothero said that there needed to be a relationship between SUCO and Healthwatch so that the voices of service users and carers were heard.

Debi Game said that until Local Healthwatch was up and running SUCO could not forge a relationship but that she had made contact with Diane Rutter, who was running the interim organisation.

Rachael Rothero said that fundamental changes were taking place in

statutory services, and that this was a unique and critical opportunity for service users and carers to be involved in discussions.

Chris Stanners asked what training would be offered to service user and carer representatives.

Debi Game said that SUCO was working with Sarah Gammon (Human Resources, Buckinghamshire County Council) and an induction pack was now ready. Induction training had been held on 30 November 2012 for carer representatives for the Carers Partnership Board. Ian Cormack had attended the training and said that it had been very good. Ian Cormack thanked Sarah Gammon and Marcia Smith, who had given a presentation about Social Care priorities.

The plan was to offer the training quarterly on a rolling programme. Once the induction programme was complete, Sarah Gammon and Debi Game would then roll out update workshops.

Debi Game said that SUCO was keen to see Social Care Outcomes Framework reflected in the partnership board priorities, and noted that this was not reflected currently.

Rachael Rothero said that the Social Care Outcomes Framework formed the basis of the partnership board priorities.

Social Care reported through the Local Account, and the Outcomes Framework was set nationally.

There were three new Outcomes Frameworks (Social Care, Public Health and NHS).

The document listing all the partnership board priorities to be circulated – **Action: HW**

5 Day Services Update

Linda Warmbier, Project Manager, was welcomed to the meeting.

Linda Warmbier gave a presentation (slides attached) and said the following:

- Linda Warmbier had taken over as Project Manager from David Cowell in January 2012.
- The new Model for Day Opportunities had been set up to give people more choice and control; to give the opportunity to use direct payments to buy services; to meet the needs of people with highly complex needs (through day opportunities centres); and to develop a range of services that people wanted to buy (work with providers was going on).
- There would be six Day Opportunity Centres for older people, learning disability clients and people on the autistic spectrum. The largest sites would be in High Wycombe and in Aylesbury.
- The Hartwell Centre in Aylesbury would be completed in late 2013 and would include a hydrotherapy pool.
- Burnham Centre would be the last centre to be developed, and would open in spring 2015.
- The Day Centre in Princes Risborough had been taken over as a community enterprise in June 2012. Bourne End Centre would become a community enterprise in December 2012, in conjunction with the Fremantle Trust.
- Bharti Quinn was leading on some market-shaping work, developing a range of community alternatives and identifying what clients wanted and needed. She was working closely with providers to ensure a range of options was developed. This work had gone very well.
- The Endeavour Garden Centre would be moving to Missenden Abbey early in 2013.
- Back2base planned to support people to work in the Day Opportunities Centres (on the receptions desks or in the kitchens).

- The Council offered a brokerage service for day service clients, and over 120 clients had used this.
- Community services were monitored through six-week and six-month reviews. Questionnaires were also being developed.
- A tender for the management of the Day Opportunity Centres had been considered, but this had been halted, and an options appraisal had been carried out. The preferred option was to set up a Local Authority Trading Company. Currently clients could not buy services which were managed by the County Council. However they could buy services managed by a Trading Company. A business case was currently being developed.

Ian Cormack asked if there were issues in mixing people with challenging behaviour with vulnerable people. Linda Warmbier said that they had looked at the way in which buildings were designed, and staff had had a big input into this. There would be zoned areas for client groups. The Day Opportunity Centres were for people with higher needs.

Ian Cormack asked about the staff who worked with clients who had challenging behaviour. Rachael Rothero said that as part of the restructure a lot of staff had left. However the service was now up to full complement and this ensured that people with the right skills, expertise and ethos were in place.

Ainsley Macdonnell said that it was important that clients groups were not viewed in 'silos,' and that opportunities for compatibility were not missed.

6 Accommodation and Support Development

Ainsley Macdonnell and Diana Fentiman were welcomed to the meeting. They both worked on accommodation and support based projects. Diana Fentiman was the Project Manager for the 'My Life, My Home' Project.

They told members about the different kinds of accommodation:

- Care and Support in people's homes (usually domiciliary care)
- 'Shared Lives' Scheme (people live within a family environment)
- Individual Supported Living and 24 hour support (people have their own front door and tenancy, and there may be communal areas)
- Shared houses (people still have a tenancy and 24 hour support but accommodation is on more of a shared basis)
- Registered residential care (own room in a property with staff on site)

The accommodation projects are:

- Project Care – reprovion project for older people's services and Learning Disability services.
- Project Abode – another major reprovion project for people with learning disabilities
- Home Options – reprovion for people with mental health needs
- My Life My Home – picks up all other accommodation and support developments for all adult care groups

Shared Lives

This gave clients the opportunity to live with families in their homes, and was very good for clients who had previously lived at home (it was a step towards independence), and for learning disability clients whose

parents were getting older.

Shared Lives accommodation was also used for people who had had a period of hospitalisation. It could be used for short-term respite as well as long-term support.

Shared Lives accommodation was suitable for learning disability clients as well as older people or people with mental health issues.

Adaptations to properties could be arranged for those with mobility issues.

Carers were recruited, trained and monitored by ATEGI, an independent provider organisation.

Shared lives accommodation was a very different model to supported living, and clients lived as part of a family.

Shared Lives accommodation was very cost-effective. Currently there were 22 long-term placements and 31 carers.

Project Care

This project had been running since 2004, and was coming to an end. Project Care was countywide, and was a project for the redevelopment of care homes and other accommodation-based provision which was outdated and no longer fit for purpose.

The final care home in the Project was being developed in Chesham for older people and would be completed in 2014.

The most recent scheme opened was Hawthorne and Whitebeam. This provides 14 learning disability flats with communal facilities and a seven-place shared house. This had previously been an older people's care home. People living nearby had welcomed the development and had invited the builders to their Christmas party.

Residents there had their own space (e.g. they could have a pet) and paid their own rent.

Project Abode

This project had started around the same time as Project Care. 52 learning disability clients had been in NHS homes (small homes with nursing/ healthcare staff). The homes had been in a poor state, with some shared bedrooms. The homes have been handed over to McIntyre Housing. Some have been redeveloped, and others have been knocked down or sold to make way for the building of new, purpose-built accommodation.

One example was Cressex Road, which had previously been two semi-detached homes, and which had been transformed into 6 modern, fit-for-purpose studio flats with shared communal lounge and kitchen, all accessible by lift.

This project was due to be completed in 2014, with the completion of Princes Gate in High Wycombe which was a development of 14 individual flats.

Home Options

This was a project to reprovide accommodation for people with mental health needs, begun in 2008 and due to be completed in January 2014.

There had originally been 57 beds, mostly in residential care, and the aim had been to change these to more supported living.

Clients from Merton House (Princes Risborough) were moved to brand new flats in Aylesbury. They were reluctant to move at first but realised the benefits of being more independent. Once Merton House was redeveloped, the clients had moved back there.

The final scheme would be developed on the old Stokebury site opposite Tesco in Amersham. This now had planning permission.

My Life, My Home

In 2008-9 a framework was developed for supported living, to manage the commissioning of accommodation-based support more effectively, and to develop more local services and to re-provide block contracts. The aim was to ensure choice for individuals (through the use of direct payments).

A tender process was carried out to create a “preferred provider list” of providers for learning disability, mental health, acquired brain injury, autism and long term neurological conditions.

The tender process engaged service users, carers and professionals, and had been very extensive, with site visits.

When a service was recommissioned, the framework was now used. A care funding calculator had also been introduced as a cost negotiating tool.

The framework ensured improved outcomes, and had received very positive comments, especially with regard to campus re-provision (people from hospital wards going into the community).

Future Services

Need for additional services have been identified for:

Physical and sensory disabilities

Acquired brain injury

Autism

Learning disability

Future services might require some single-sex accommodation where needed.

Extra Care for older people with learning disabilities was also needed and there was an intention to develop young people's services, especially in conjunction with local colleges.

Questions and Answers

Ryan Mellett asked if most accommodation buildings were near bus routes.

Ainsley Macdonnell said that being near a bus route was a requirement for all new accommodation, as well as being near shops and public facilities.

Chris Stanners asked how far these projects went towards meeting needs.

Ainsley Macdonnell said that they aimed to look 5-6 years ahead, and to predict future needs and pressure points. The Joint Strategic Needs Assessment (JSNA) helped Social Care to look ahead. For example, the JSNA shows that in the near future a large number of people would be aged over 65 with a learning disability, and might not be in suitable accommodation.

Rachael Rothero said that the challenge was around how social care services worked with District Councils and housing partners. District Councils needed to build future need into their housing plans. Planning applications could be problematic, and supported housing needed to be kept on the agenda.

Fred Charman said that he lived in a building owned by a housing association, paying rent to the County Council, and asked how this would be affected. Ainsley Macdonnell said that it would not be affected by any of the projects described and told members that the Council had

partnerships with many housing associations.

Ian Cormack asked how many clients had been brought back to Buckinghamshire from out-of-county placements, and said that some of the Winterbourne View issues had arisen in out-of-county placements. Diana Fentiman said that a lot of the work had been to bring clients back into Buckinghamshire. Clients in out-of-county placements had all been assessed and asked if they wanted to move back into Buckinghamshire. There was ongoing work to get the best placement for every client.

Sue Pigott said that work in schools was needed. Ainsley Macdonnell said that they were looking specifically at a service for young people aged 18-25 with disabilities. All schemes had staff on site 24 hours a day, 7 days a week.

Ryan Mellett asked if ground-floor flats were given to wheelchair users, and noted that in an emergency lifts could not be used. Ainsley Macdonnell said that most new buildings were accessible by lift, so that wheelchair users were not restricted to ground floor flats. Emergency access had been taken into account.

In Cressex Road the lifts had broken within a week of clients moving in, and staff had found alternative ways for clients to get upstairs, such as a special chair on the stairs. The Council worked with staff and support providers on issues such as this.

Ryan Mellett asked about the cost of renting property. Ainsley Macdonnell said that all of the developers the Council worked with were registered social landlords, and had to keep rents to an affordable and acceptable level.

7	Date of next meeting 4 March 2013, 1:30pm, venue tbc
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Chairman

Executive Partnership Board Meeting

10 December 2012

Report on what is being done by the partnership boards in taking forward the Dignity in Care Agenda

Maxine Foster, joint commissioning manager, has been visiting the partnership boards to explain the Dignity in Care Agenda and to encourage members to sign up in becoming Dignity in Care Champions. Both the Older People and Physical and Sensory Disability Partnership Boards now have Dignity in Care as a standing item on their agenda.

At the Older People Partnership Board meeting in November, Lin Hazell, chairman of the Health Overview and Scrutiny Committee, presented its task and finish group report on “Who Cares – Care of Older People in Hospital Wards”. The report based on the committee’s review on the quality of care for older people in Bucks hospitals has produced a set of recommendations which will be taken to the Bucks Healthcare Trust’s Executive Board. The Committee will be reporting to the Older People’s Partnership Board in January 2013 on how Bucks Healthcare Trust will be responding to the report’s recommendations.

The Older People’s Champion Forum on behalf of the Older People Partnership Board has agreed to be the forum for inviting Dignity in Care Champions to explain how they are promoting Dignity in Care within their organisations and services.

A revised inter agency Dignity in Care Action Plan is being developed which will be signed off at the AFW and Joint Executive Team Boards in January 2013. The action plan includes actions for the Partnership

Boards to support and promote the Dignity in Care Agenda as part of their boards' agenda and among their board members.

Christopher Reid

Senior Joint Commissioner, Disabilities and Older People

10 December 2012

Buckinghamshire County Council

**Day Opportunities Transformation
Programme
Update for Executive Partnership Board**

Linda Warmbier
Project Manager



Buckinghamshire County Council

Accommodation & Support

Adults and Family Wellbeing

Presentation to Executive Partnership Board



Buckinghamshire County Council

Different kinds of accommodation and support matched to need –

Live at home
Care and support provided in the individual's own home

Shared Lives
Living with and being part of Shared Lives Carer's family and social networks


Individual Supported Living with 24 hour a day support
Self contained flat or house - own front door – with tenancy – paying rent
Support can be up to 24 hours a day and tailored to meet individual's needs

Shared House Supported Living with 24 hour a day support
Own room in a shared house with communal kitchen, lounge etc. – with tenancy – paying rent
Support can be up to 24 hours a day and tailored to meet individual's needs
Share responsibilities with housemates like cooking, cleaning and paying the bills

Registered Residential Care
Own room in a shared property with staff on shift 24 hours a day
Registered with and inspected by The Care Quality Commission (CQC)
Rent and support in one package.

Nursing Care
Similar to residential care but for people who may need care from a registered nurse
Registered with and inspected by The Care Quality Commission (CQC)

2



Buckinghamshire County Council

Key Accommodation & Support Projects

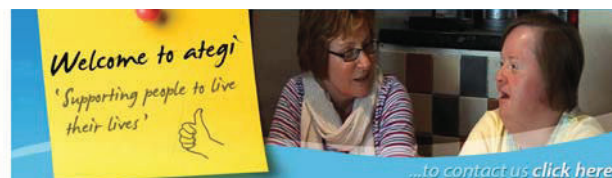
- Shared Lives
- Project Care
- Project Abode
- Home Options
- My Life My Home

3

Buckinghamshire County Council

Shared Lives

- Shared Lives is a unique service that offers long-term accommodation, care and support for vulnerable adults, including daytime care, respite care and step-down, step-up care for people with mental health or rehabilitation needs.
- However, this crucial and highly cost-effective service is currently undervalued and underused.
- Currently 31 carers / 22 long term placements



4

Buckinghamshire County Council

Project Care

- Re provision of accommodation and support services for older people and people with learning disabilities - countywide
- **Completed** – 7 care homes for older people
81 units of supported living and 30 registered care beds for people with learning disabilities
- **In progress** – 8th and last older people's care home – Chesham – 2014

5

Buckinghamshire County Council

Hawthorne & Whitebeam, Chesham

14 Individual flats and 7 person shared support living service for people with learning disabilities

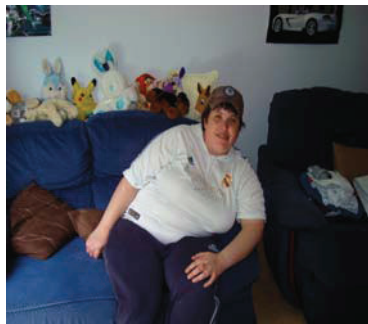


6

Buckinghamshire County Council

Service User Story

Diane moved to Beechlands Court from Green Road where she had lived for 3 years. She particularly likes having her “own space.”
“I can do more things here than I could at Green Road. It’s much better here.”



Diane has a rabbit called Skidz who lives in a hutch on her patio.



7

Buckinghamshire County Council

Project Abode

- Developing a mix of new Supported Living and Registered Care services for 52 people previously living in 8 NHS homes – countywide.
- **Completed** – 20 units of supported living and 6 registered care beds
- **In progress** – Princes Gate - 14 supported living flats – High Wycombe
Waterside - 5 person shared supported living – Chesham
Rosemont - 4 person shared supported living – Risborough
All due for completion in 2014

8

Buckinghamshire County Council

Cressex Road

6 studio flats for people with learning disabilities

Old Cressex Road



New Cressex Road



Buckinghamshire County Council

The opening of the new Cressex Road – April 2012



Buckinghamshire County Council

Home Options

- Reprovision of accommodation and support services for people with mental health needs
- Replace 4 registered care homes and 2 supported living services with 9 new supported living schemes and 1 registered care unit - 77 units of care in 10 locations across the county plus 2 respite beds
- **Completed** – 58 supported living flats, of which 2 are for respite and 9 registered care beds
- **In progress** - 12 supported living flats – Amersham – 2014

11

Buckinghamshire County Council

Culverton Court, Princes Risborough

22 supported living flats



12

Buckinghamshire County Council

What service users say about Culverton Court

- **David** - *I think Culverton Court is really good. The staff here are very nice and helpful. I am settled here, this is my home*
- **Tom** - *Culverton Court is good, I have no problems here and everyone is very friendly*
- **Paul** - *It's really good here, I settled in quickly and the staff were helpful*
- **Susan** - *I really enjoy it here, before coming to Culverton Court, I was very unwell and since being here I have got much better and I have my confidence back. I love my flat and have made lots of friends, whenever I feel unwell staff are always here to help me*

13

Buckinghamshire County Council

- **Michael** -
I have never lived in a flat on my own before, but I like the space in my flat, giving me space to do what I like.
We have a tenants meeting whereby tenets give their views about the service and also come up with suggestions for improvement.
Positive things have come to light whilst I have been here, and have enjoyed taking up a new interest in art and gaining increasing independence in travelling between Princes Risborough, Aylesbury, Wycombe and surrounding areas.
Staff have worked with me to continually review my support needs and hours and I am happy with the support hours that I am getting.
I am learning more about cooking and shopping as well as the general maintenance of my flat and have made some friends too.

14

Buckinghamshire County Council

My Life My Home

Major programme of work to develop new accommodation and support services for all specialist adult care groups

Framework contract for support and use of Care Funding Calculator

- Ensuring choice for individuals
- Ensuring good quality providers
- Ensuring best value
- Ensuring improved outcomes

15

Buckinghamshire County Council

Completed –

- | | | |
|---------------------------------|-----------|----------|
| • 5 x 1 bed flats | Wycombe | LD |
| • 6 studio flats | Wycombe | LD |
| • 5 beds shared s/living | Wycombe | LD |
| • 6 x 1 bed flats | Aylesbury | LD |
| • 4 beds shared living | Aylesbury | LD |
| • 11 x 1 bed flats | Aylesbury | LD (50+) |
| • 28 x 1 bed flats – extra care | Aylesbury | 55+ |
| • 2 x 2 bed flats – extra care | Aylesbury | 55+ |
| • 5 bed shared s/living | Wycombe | ABI |

16

Buckinghamshire County Council

The Elms, Aylesbury

30 Extra Care flats for mental health



17

Buckinghamshire County Council

In progress –

- 6 x 1 bed flats Amersham LD (challenging behaviour)
- 4 x 1 bed flats Amersham Autistic Spectrum Disorder
- 8-10 x 1 bed flats TBC Acquired Brain Injury
- 8-10 x 1 bed flats TBC Physical/ Sensory Disabilities
- 10 Shared Lives placements Countywide LD / OP

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Buckinghamshire County Council

Amersham

6 supported living flats for people with LD/ challenging behaviour



Proposed front Elevation
New accommodation for residents with learning disabilities.

19

Buckinghamshire County Council

Future -

Identified key groups requiring accommodation

- 10 x Physical & Sensory Disability
- 8-10 x Acquired Brain Injury
- 6 x Learning Disability/ challenging behaviour
- 4 – Autistic Spectrum Disorder
- 10-12 x young people with disabilities aged 18 to 25
- 8 x generic Learning Disability
- Extra care for older people with learning disabilities
- Single sex services for people with learning disabilities

20